



WEST BENGAL REGIONAL SCHOOL SERVICE COMMISSION

SOUTH EASTERN REGION

Zilla Parishad Bhaban (Annexe Building), 1st Floor, Rishi Bankim Sarani, Barasat, North 24-Pgs, Pin-700124
e-mail: serwbrssc@gmail.com Phone : 2584-1070/1060/1218 Fax : 2584-0962

Memo No. 500 /Estt-114/RSSC(SER)/2017

Dated:24/05/2017.

**From : The Chairperson,
WBRSSC (SER), Barasat,
North – 24 Pgs. Pin-700124.**

**To : The Secretary,
WBCSSC, Acharya Sadan,
Block-EE , Plot-11/1, Sector-II,
Salt Lake City, Kolkata – 700 091.**

**Sub: Uploading of an advertisement of Notice Inviting Tender for supply of two nos. of
1.5 TON HITACHI Split A.C in WBCSSC Web Site.**

Sir,

Kindly see the attachment issued in connection with the subject mentioned above.

I am requesting your authority kindly to upload the same in the Central Commission's Website at the earliest for wide circulation.

An early action from your kind end is solicited.

With regards.

Yours faithfully,

**CHAIRPERSON
WBRSSC (SER), Barasat**

Enclo: As stated.



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NOTICE INVITING TENDER FOR SUPPLY OF TWO NOS. OF 1.5 TON HITACHI SPLIT A.C.

Notification of TENDER NOTICE No. 499/Estt-114/RSSC(SER)/2017 Dated : 24.05.2017.

Sealed tenders are hereby invited from the confident, reputed and resourceful authorized dealers of Hitachi Company for supply of two numbers of 1.5 Ton Hitachi Split A.C. in this office. The intending tenderers shall quote the rates inclusive of all taxes in the bidding sheet, to the Chairperson, West Bengal Regional School Service Commission. The credentials, E-Certificates of STDS, I.T. and VAT Clearance Certificates shall have to be enclosed with the sealed tender. The website of the Commission can be visited under www.westbengalssc.com. Sealed Tenders are required to be submitted by 2.00p.m. on or before 9th June 2017, to the Chairperson, WBRSSC (SER) Barasat, with the supporting required documents. The tenders shall be opened at 3.00 p.m. on 9th June 2017, in presence of the intending tenderers desiring to take part in the processes. In the context of quality, acceptance of lowest quoted rate is not mandatory. The Commission also reserves the right to reject any or all tenders without assigning any reason whatsoever.

The resourceful Tenderers having the capability of developing best Solutions in day-to-day Office Management with user friendly accessibility and having adequate experience in implementation of such type of work may participate in this Tender. The notice inviting Tender, the terms and conditions, the specifications etc. constitute the Tender Document Set. Proposals shall be completed in all respects and be submitted with requisite information and annexure. It shall be free from any ambiguity or overwriting. The Tenderer himself or his/her authorized representative shall put his/her signature (may be initial signature) on all pages of the proposal. The authorized signatory shall have to produce proper authorisation from the Tenderer. For preparation of proposals, Tenderers are expected to examine the Tender documents in detail and to provide all information requested for. The Tenderer should mention in detail his/her postal address, e-mail address, and contact Phone no. (Both Office & Residence) and Fax number in Kolkata/ North 24 Parganas including the Mobile phone number & e-mail ID of the Contact Person in this regard and also to mention modalities by which quick response in emergency situation can be received from them. The post implementation response time should be as per provisions of the contract agreement to be executed after acceptance of the Tender & till the last date of execution of Contract agreement. The terms and conditions hereby referred to shall be the binding between the successful Tenderer and WBRSSC.

Credentials and pre-qualifications of the Tenderer :- The Tenderer shall furnish the documentary evidence that he/she has adequate financial and all other capacity for performing the tendered work. The primary bidder shall have to fulfill the qualification criteria and may have other partners for which all relevant documents have to be submitted. The Tenderer shall be an Indian registered company/Firm/State Central Wholesale Consumer Cooperative Society Ltd. and must have conducted business in the similar nature of field in Kolkata/ North 24 Parganas for more than 6 months. Financial Condition Turnover of more than Rs. 5.0 Lakh (Five) per annum for the last financial year in Stationery related works (Audited Annual Report for the last year to be submitted). Amount of Annual turn over should be mentioned categorically. Income Tax clearance Certificate (preceding year) have to be submitted by the tenderer. Sales Tax/Vat Clearance Certificate.(preceding year)/E-STDS Certificate (if any) , Trade license (Renewed up-to-date), Self-attested copy of the Registration certificate of Company/Firm to be submitted . The complete form shall have to be deposited to the Chairperson, WEST BENGAL REGIONAL SCHOOL SERVICE COMMISSION, Barasat 700124, on any working day up to the deadline specified.



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Any tender, received after the specified date & time of receipt of bids, will not be considered.
All prices quoted shall not be affected by any escalation in prices.

Failure of the tenderer to comply with any part of this document may result in that his/her proposal being disqualified for non-responsive to the request of the WBRSSC. WBRSSC reserves the right to reject any Tender or the entire Tender process without assigning any reason whatsoever.

Tender Evaluation Process will be used for the evaluation. Under this process, the Commission shall examine the Tenders and may make shortlist of Tenderers taking into consideration the completeness of the Tender following the quality of quoted items and price Validity

However, direct duties, levies, or taxes in respect of finished products will be at the rate prevalent at the time of delivery.

Any additional Tax on account of VAT shall be borne by the Tenderer/Vendor. B.17.3. After completion of supply, Bills in triplicate along with necessary delivery Challans and related documents shall be submitted to the authority placing the order for arranging the payment. All payments will be made through A/C. payee Cheques only.

The Work Order will only be issued after completion of all formalities.

Before issue of the formal work Order, WBRSSC will enter into a contract with the selected Tenderer(s) on the terms and conditions provided herein for supply and maintenance of the articles. The Tenderer/Vendor shall commence and complete the supply work as per direction of the WBRSSC.

In addition to above there shall be a termination clause in the contract agreement for bad and negligent performance of the Tenderer/Vendor.

Termination for Default In the event the Tenderer/Vendor fails and or neglects the terms and conditions laid down here in above or hereinafter and or fails and neglects to complete the work within the time schedule or extended period if allowed, the WBRSSC shall be at liberty to terminate and or cancel the Work Order/Contract agreement, as the case may be, giving 10 days notice.

Chairperson

WBRSSC (SER), Barasat
North – 24 Pgs. Pin-700124